

BONIFAY MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Donald Etheridge, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: At Bonifay Middle School, we believe that student achievement is impacted by productive parent/family involvement and encourage families to participate in our school's activities.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Bonifay Middle School wants to involve parents/families in its Title I programs. The School Advisory Council(SAC) is responsible for the development, implementation and evaluation of our School Improvement Plan(SIP) as well as our Parental Involvement Plan(PIP). The majority of the SAC is comprised of parents not employed with our district. During our pre-school orientation event, parents are given the opportunity to sign-up to be a part of the SAC. The principal then selects, from the sign-up sheet, parents interested in serving on the SAC. All parents are invited to review the SIP and offer suggestions and/or comments before the plan is presented for approval. As a part of developing the PIP, parents/families are asked to complete a survey at the end of the school year. Results of the surveys are reviewed by the SAC and changes to the current

plan(s) are made accordingly, resulting in the development of both a new SIP and a new PIP. In addition, having carefully considered the input of parents, the SAC will determine the use of parental involvement funds.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	IDEA	Title I will coordinate with IDEA in discussing supplemental instructional support with parents during the development of the students IEP.
2	Title II	Title I will coordinate with Title II in providing professional development training to schools to support the professional development needs of the staff related to parent involvement. The Title I Director will provide support and monitor the implementation to ensure that training is provided as required.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components.	Principal	September	Copies of agenda and handouts
2	Compose and distribute invitations.	Principal	September	Flyer with date of event given to each student, posting on school website, submit invitation to local newspaper
3	Advertise/publicize event	Technology personnel	September	Posting on school website and digital school sign near main entrance
4	Develop sign-in sheets	Curriculum	September	Sign-in sheets for meeting and for

		Coordinator		individual classrooms
5	Maintain documentaion	Curriculum Coordinator and Guidance Counselor	September	Title I documentation box housed in Curriculum Coordinator's office. Documentation will be shared with Title I LEA.
6	Utilize our school reach system to make contact with all parents inviting them to attend	Technology personnel	September	Number of parents/families in attendance as evidenced by sign-in sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Both the administration and faculty of Bonifay Middle School firmly believe that parent involvement is a critical component of a child's education. Therefore our annual meeting will be held during the fifth week of school, in the evening, starting at 5:00 with a meal provided for all students and their families. In addition to the annual meeting, parent-teacher conferences are scheduled throughout the school year so that they are convenient for parents to attend.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Grade level orientation	Principal and grade level teachers	Parents and students are invited to attend a pre-school orientation meeting with teachers and administrators to review academic expectations with regard to the Florida Standards, as well as policies and procedures for the new school year.	August	Sign-in sheets, handouts.
2	Student Planner and FOCUS Parent Portal Presentation/	Principal/Grade level teachers	During pre-school orientation parents are shown a Student Planner. It's purpose and function are described to parents with emphasis placed on the importance of the planner as a daily source of communication between the school and home. In addition, parents encouraged to utilize the FOCUS Parent Portal to keep informed about their students academic performance on a daily basis.	August	Sign-in sheets
3	High School Orientation/Parent	Guidance Counselors from	Following our Career Education Class required for all 8th grade	May	Sign-in sheets

	Night	BMS and HCHS	students, our local high school hosts a pre-registration event where parents and students meet with advisors to select classes for 9th grade.		
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Communicating and working with parents; Stressing the value of parental involvement	Title I Director and Principal	Improve the ability of staff to work effectively with parents	September 2014	Results of end of the year survey increase of Parent involvement at each school.
2	Implementation and coordination of parental involvement program	Title I Director and Principal	Improve the ability of staff to work effectively with parents	October 2014	Results of end of the year survey increase of Parent involvement at each school.
3	Building ties between home and school; Stressing value of parental involvement	Title I Director and Principal	Improve the ability of staff to work effectively with parents	November 2014	Results of end of the year survey increase of Parent involvement at each school.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Boniay Middle School has created a school website providing parents and families with the information they need to actively participate in their child's education, resulting in academic success. The website is designed to keep the BMS community informed of

upcoming events, lunch and breakfast menus, sports rosters and schedules, as well as other helpful information and resources for students and their families. Contact information for the school including email addresses for faculty and administration are also available making it more convenient for students/parents and school staff to communicate with each other. In addition, our district is using a new data system which includes a parent portal allowing parents daily access to class assignments/projects, student grades, attendance, and other information related to performance.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: At orientation in August and at the annual parent meeting in September, Bonifay Middle School will make available information about Title I programs, Florida Standards, educational resources and academic assessments. The principal will welcome guests and open the meeting with information about scheduling parent-teacher conferences and the importance of school attendance. Upon conclusion of the general meeting, 5th and 6th grade students and parents will be invited to stay in the cafeteria for a complementary meal while 7th and 8th grade students and parents visit classrooms. An announcement will made to invite 7th and 8th grade students and parents to the cafeteria and allow 5th and 6th grade families to visit classrooms. During classroom visits teachers will have an opportunity to share additional information about their classes, grading policies and projects, and offer parents some suggestions for helping their students at home.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The PIP will be summarized and this information will be made into a brochure which will be printed in English and Spanish, and made available to all parents during the first grading period. The brochure will outline the major components of the PIP and will include an offer to provide a hard copy of the entire plan upon request. Hard copies will also be available in the front office. The complete PIP will also be posted on our school's website.

Translators will be available at all parent meetings(as needed) to ensure that parents are able to fully participate. If other written language services are needed, we will send the materials to the Title I office where companies will be located to provide the translation.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Grade level orientation	1	482	Parents and students are invited to attend a pre-school orientation meeting with teachers and administrators to review academic expectations with regard to the Florida Standards, as well as policies and procedures for the new school year. In addition, Title I information and materials are distributed to all families.
2	Student Planner Presentation	1	482	During pre-school orientation parents are shown a Student Planner. Its purpose and function are described to parents with emphasis placed on the importance of the planner as a daily source of communication between the school and home.
3	High School Orientation/Parent Night	1	177	Following our Career Education Class required for all 8th grade students, our local high school hosts a preregistration event where parents and students meet with advisors to select classes for 9th grade.
4	Title I Family Night	1	121	Increase communication with parents/families. provide updates to parents regarding school functions, facility improvements, share Title I information, etc.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Communicating and working with parents; Stressing the value of parental involvement	1	22	Improve the ability of staff to work effectively with parents
2	Implementation and coordination of parental involvement program	1	22	Improve the ability of staff to work effectively with parents
3	Building ties between home and school; Stressing value of parental involvement	1	22	Improve the ability of staff to work effectively with parents

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited literacy as well as a limited understanding of technology are barriers hindering parents/guardians from taking a more active role in their children's education.	During Title I Family Night, parents/guardians were told how to access our online textbooks and tutorials in an effort to help them assist their students with assignments and homework. In addition, parents were reminded about the school's website and accessing the FOCUS parent portal to monitor their student's academic progress.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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